

## Post Show Checklist

### Stage Crew:

- Put window back in place
- Make sure backstage is in order
- Turn off backstage/wing lights
- Make list of things Miss Dawson should know to fix tomorrow
- Make sure nothing is blocking security door

### Light Crew:

- Turn off spots
- Turn on fluorescents
- Clear light cues
- Turn off light board
- Unplug color scrollers
- Turn off dimmers
- Turn off projector
- Exit slideshow and put computer to sleep
- Make sure all crew headsets are away
- Make sure all crew headset batteries are charging

### Sound Crew:

- Gather all mics
- Put all batteries on chargers
- Put sound computer to sleep